

**Notice of a
Regular Meeting of the
University of Texas Elementary School
Management Board**

Notice is hereby given that on the 30th day of June 2020, the Management Board of the University of Texas Elementary School will hold a regular board meeting at 8:30 a.m. at the UT Elementary School, 2200 East 6th Street, Austin, Texas, 78702. The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Please note that the sequence of items given in the posting is only approximate and that the order of individual items may be adjusted as necessary.

- 1. Call to Order and Establish Quorum
- 2. Citizen Comments*
Individuals wishing to address the Management Board must sign up via email, between 7:30 and 8:15 AM, prior to the start of the meeting.
- 3. Chair’s Report.....Ed Sharpe
Approval of minutes from April 28, 2020 meeting **p. 3**
Action Item: Consider approval of minutes
- 4. Associate Vice President’s Report.....Melissa Chavez
Superintendent report on mitigation strategies for fall 2020
Action Item: Consider approval of a resolution to submit a waiver for Required Early Notice of Students At-Risk of Failure (COVID-19 disruptions).
Action Item: Consider approval of a resolution to delegate authority for approving COVID-19 related waivers to the superintendent **p. 6**
- 5. Principal’s Report.....Nicole Whetstone
Master schedule options, parent survey, summer school report
- 6. Facilities ReportEd Sharpe
- 7. Strategic Planning Committee Report.....Kathy Armenta
- 8. Finance Report.....Bill Lasher
- 9. Development Report.....Sharon Yarbrough
- 10. Nominating Committee Report.....Pamela Powell
Action Item: Consider nomination of Mr. Felipe Estrada to the UTES Management Board **p. 9**
Action Item: Consider nomination of Mr. Scott Gray to the UTES Management Board **p. 11**

Action Item: Consider nomination of Dr. Alexandra (Alex) Eusebi to the UTES Management Board p. 13

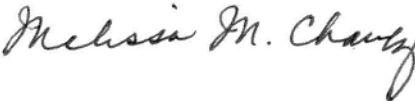
Action Item: Consider nomination of Dr. Cynthia Franklin to a second term on the UTES Management Board p. 15

11. Education and Research Committee Report.....Cynthia Franklin

12. Adjourn

Public Comments (At each regular meeting, the Board will set aside no less than 5 minutes and no more than 20 minutes to afford the general public an opportunity to speak to the Board on any matter concerning the education of students and the business of the Board. If there are no public communications or comments, the board will proceed to other business. Please be advised that Board Meetings are meetings open to the public, not public meetings. The presiding officer reserves the right to set a time limit for public comments and other reasonable restrictions in accordance with applicable law.)

**To observe or make comment to the board meeting, call the Meet Me Conference number, 512-232-8670. When prompted, enter the Conference Access Code 6543210 followed by the # key.*



Melissa M. Chavez, Ph.D., Associate Vice President and Executive Director

**University of Texas-Elementary School
Management Board
Austin, Texas
April 28, 2020
Minutes**

Attendees

Board Members:

- Present: Dr. Ed Sharpe, Chair, Ms. Kathy Armenta, Ms. Pamela Garrison Elias, Dr. Kal Kallison, Dr. Ed Emmer, Dr. Bill Lasher, Dr. Sherry Field, Mr. Mark Williams. Ms. Roxanne Schroeder-Arce, Ms. Madra Mays, Mr. Gregory Perrin, Dr. Peniel Joseph, Dr. Cynthia Franklin, Dr. Victor Saenz
- Absent Board Members: Ms. Regina Estrada
- Non-voting board associates present: Dr. Melissa Chavez, Dr. Nicole Whetstone. Dr. Jennifer Maedgen, Zeena Angadicheril
- Non-voting board associates absent:
- Others Present: Jenny Davis, Bob Micks, Sharon Yarbrough, Ian Tuski, Deidra Garcia, Melissa Ruffin, Autumn Leal-Shopp, Dr. Anthony Petrosino

I. Call to Order and Establish Quorum

Dr. Sharpe called the meeting to order at 8:52 a.m.

Public Hearing on the Texas Academic Performance Report was made by Nicole Whetstone

Citizen Comments

II. Items of Consideration by Consent

- a. Consider approval of Board Minutes for the Regular Called Meeting held on January 22, 2020.

A motion was made by Dr. Lasher and seconded by Ms. Elias

For - 14 Opposed- 0 Abstain- 0 Absent- 1

III. Chair’s Report no report was made.

IV. Associate Vice President’s Report was made by Dr. Chavez.

- a. Consider approval of a resolution to submit a waiver for missed instructional days as a result of COIVD-19 closures

A motion was made by Dr. Saenz and seconded by Mr. Perrin

For - 14 Opposed- 0 Abstain- 0 Absent- 1

- b. Consider approval the Early Childhood Literacy and Mathematics (ECLM) Proficiency Plans

A motion was made by Dr. Kallison and seconded by Ms. Schroeder-Arce

For - 14 Opposed- 0 Abstain- 0 Absent- 1

- c. Consider approval of the Multi-Hazard Emergency Operations Plan

A motion was made by Mr. Perrin and seconded by Dr. Franklin

For - 14 Opposed- 0 Abstain- 0 Absent- 1

- d. Consider approval of the 2020-2021 Instructional Materials Allotment TEKS Certification

A motion was made by Dr. Lasher and seconded by Ms. Elias

For - 14 Opposed- 0 Abstain- 0 Absent- 1

V. **Principal’s Report** was made by Dr. Whetstone.

- a. Consider approval of the 2020-2021 Calendar

A motion was made by Dr. Lasher and seconded by Ms. Elias

For - 14 Opposed- 0 Abstain- 0 Absent- 1

VI. **Facilities report** no report on permanent facility construction project was made.

VII. **Strategic Planning Committee Report** was made by Ms. Armenta.

VIII. **Finance Report** was made by Dr. Lasher and Ms. Davis.

- a. Consider approval of the 2020-2021 Budget

A motion was made by Dr. Lasher and seconded by Ms. Armena

For - 14 Opposed- 0 Abstain- 0 Absent- 1

- IX. **Development report** the report on Capital Campaign and was given by Ms. Yarbrough. The Annual Giving Campaign update was given by Ms. Yarbrough.
- X. **Nominating Committee report** the report was made by Ms. Elias
- XI. **Education and Research Committee Report** was report was made by Dr. Franklin
- XII. **Adjournment**
Dr. Sharpe adjourned the meeting 10:25 a.m.

Parent Notice Requirements for Students at Risk of Failure

Statute: Texas Education Code, §28.0211(d)(3) and 19 Texas Administrative Code, §101.2009(b)

Waiver Submission Required: YES

Requirements:

- Submission of “Other” waiver in TEAL Waivers application;
- TEC, §11.251, (district-level planning), committee review or comments; and
- Board approval; and
- Send parental notice of students at risk of failure when the 2020-21 school year begins

Resources/Guidance:

- See the “STAAR Assessment” section of the agency’s COVID-19 Support: Student Assessment webpage for:
 - Instructions for Submitting a Parent Notification for Students at Risk of Failure Waiver

**University of Texas Elementary School
Management Board Resolution**

**Endorsing the approval of a resolution to delegate authority for approving
COVID-19 related waivers to the superintendent**

**A Regular Meeting Held on June 30, 2020, in Accordance with the Texas
Open Meetings Act**

Whereas, the University of Texas Elementary School may be required to submit various waivers due to the COVID-19 pandemic;

Now, therefore, be it resolved, that the Management Board for the University of Texas Elementary School endorses the approval of a resolution to delegate authority for approving COVID-19 related waivers to the superintendent

Management Board Members [Signature denotes approval of the above-stated resolution.]

Kathy Armenta, Vice Chair _____
Date

Peniel Joseph _____
Date

Sherry Field _____
Date

Mark Williams _____
Date

Ed Emmer _____
Date

Regina Estrada _____
Date

Cynthia Franklin _____
Date

Madra Mays _____
Date

James Kallison _____
Date

Bill Lasher

Date

Gregory Perrin

Date

Pamela Garrison-Elias

Date

Roxanne Schroeder-Arce

Date

Victor Saenz

Date

Edwin Sharpe, Chair

Date

**University of Texas Elementary School
Management Board Resolution**

**Resolution to recommend the appointment of Felipe Estrada to the
Management Board of The University of Texas Elementary School**

Whereas, The University of Texas Elementary School bylaws state that a community representative to the board will serve a maximum three-year term;

Whereas, current board member and community representative Regina Leslie-Estrada has resigned effective the end of this school year;

Now, therefore, be it resolved that the Management Board of the University of Texas Elementary School recommends the nomination of Felipe Estrada to serve as a community representative on the Management Board for a three-year term 2020-2023.

Management Board Members [Signature denotes approval of the above-stated resolution.]

Kathy Armenta, Vice Chair _____
Date

Peniel Joseph _____
Date

Sherry Field _____
Date

Mark Williams _____
Date

Ed Emmer _____
Date

Regina Estrada _____
Date

Cynthia Franklin _____
Date

Madra Mays _____
Date

James Kallison _____
Date

Bill Lasher

Date

Gregory Perrin

Date

Pamela Garrison-Elias

Date

Roxanne Schroeder-Arce

Date

Victor Saenz

Date

Edwin Sharpe, Chair

Date

University of Texas Elementary School Management Board Resolution

Resolution to recommend the appointment of Dr. Alexandra Eusebi to the Management Board of The University of Texas Elementary School

Whereas, The University of Texas Elementary School bylaws state that a University of Texas faculty representative to the board will serve a maximum three-year term;

Whereas, current board member and faculty representative Pamela Elias-Garrison’s term has expired effective the end of this school year;

Now, therefore, be it resolved that the Management Board of the University of Texas Elementary School recommends the nomination of Dr. Alexandra Eusebi to serve as a faculty representative on the Management Board for a three-year term 2020-2023.

Management Board Members [Signature denotes approval of the above-stated resolution.]

Kathy Armenta, Vice Chair _____
Date

Peniel Joseph _____
Date

Sherry Field _____
Date

Mark Williams _____
Date

Ed Emmer _____
Date

Regina Estrada _____
Date

Cynthia Franklin _____
Date

Madra Mays _____
Date

James Kallison _____
Date

Bill Lasher

Date

Gregory Perrin

Date

Pamela Garrison-Elias

Date

Roxanne Schroeder-Arce

Date

Victor Saenz

Date

Edwin Sharpe, Chair

Date

University of Texas Elementary School Management Board Resolution

Resolution to recommend the appointment of Scott Gray to the Management Board of The University of Texas Elementary School

Whereas, The University of Texas Elementary School bylaws state that a parent representative to the board will serve a maximum two-year term;

Whereas, current board member and parent representative Madra Mays' term expires at the end of this school year;

Now, therefore, be it resolved that the Management Board of the University of Texas Elementary School recommends the nomination of Scott Gray to serve as the parent representative on the Management Board for a two-year term 2020-2022.

Management Board Members [Signature denotes approval of the above-stated resolution.]

Kathy Armenta, Vice Chair _____
Date

Peniel Joseph _____
Date

Sherry Field _____
Date

Mark Williams _____
Date

Ed Emmer _____
Date

Regina Estrada _____
Date

Cynthia Franklin _____
Date

Madra Mays _____
Date

James Kallison _____
Date

Bill Lasher

Date

Gregory Perrin

Date

Pamela Garrison-Elias

Date

Roxanne Schroeder-Arce

Date

Victor Saenz

Date

Edwin Sharpe, Chair

Date

University of Texas Elementary School Management Board Resolution

Resolution to recommend the appointment of Dr. Cynthia Franklin to the Management Board of The University of Texas Elementary School

Whereas, The University of Texas Elementary School bylaws state that a University of Texas faculty representative to the board will serve a maximum three-year term;

Whereas, current board member and faculty representative Dr. Cynthia Franklin's first term has expired effective the end of this school year;

Now, therefore, be it resolved that the Management Board of the University of Texas Elementary School recommends the nomination of Dr. Cynthia Franklin to serve a second term as a faculty representative on the Management Board for a three-year term 2020-2023.

Management Board Members [Signature denotes approval of the above-stated resolution.]

Kathy Armenta, Vice Chair

Date

Peniel Joseph

Date

Sherry Field

Date

Mark Williams

Date

Ed Emmer

Date

Regina Estrada

Date

Cynthia Franklin

Date

Madra Mays

Date

James Kallison

Date

Bill Lasher

Date

Gregory Perrin

Date

Pamela Garrison-Elias

Date

Roxanne Schroeder-Arce

Date

Victor Saenz

Date

Edwin Sharpe, Chair

Date