

**S S S C Meeting Minutes**

<b>Call to Order Online</b>	<b>Committee</b>	<b>Date of Meeting</b>
10:03am	School Safety and Security	October 6, 2022
<b>Adjournment</b>	<b>Recorder</b>	<b>Date of Next Meeting</b>
10:55am	Caris Volentine	February 9, 2023

<b>Not Attendance</b>	Thelma Herrera	Eboni Calbow	Sherry Field	Jennifer Maedgen	Scott Gray
	Shanika Ingram				

TOPIC	DISCUSSION/RECOMMENDATIONS/CONCLUSIONS	ACTION & OUTCOMES
Announcements/Quick Items	<ul style="list-style-type: none"> <li>Meeting was brought to order by Dr. Kallison at 10:03am.</li> <li>Introduction and Welcome by Dr. Kallison. Agenda was adjusted to remove item VII.</li> </ul>	
TODAY'S ITEMS	DISCUSSION/RECOMMENDATIONS/CONCLUSIONS	ACTION & OUTCOMES
State of the District	<ul style="list-style-type: none"> <li>Caris Vollentine reviewed the charter school system COVID case numbers. The case numbers are currently on a downward trend. There have been relatively low numbers of cases for school staff. Currently, there are 0 cases of COVID.</li> <li>Dr. Autumn Leal continued with State of the District updates by describing the recent environmental health issue at UT Elementary in portable building C. A teacher and several students in room C101 developed hives and allergic symptoms. UT Environmental Health Services (EHS) came out to assess the situation and took surface and air samples to assess for the presence of mold. The district is currently awaiting those results and have a meeting with UT EHS and UT Construction on 10/7/22 to discuss situation and identify next steps.</li> <li>Mrs. King inquired if there is currently a plan if students need to be out of building C for a long period of time.</li> <li>Dr. Leal indicated that currently all special area classes are being pushed in to the classrooms (special area teachers are going in to homeroom classes) and we will continue in this manner until a plan is developed.</li> <li>Dr. Melissa Chavez indicated that there is a meeting later today with Jimmy Johnson at UT-Austin who oversees all of safety and environmental health.</li> <li>Caris Vollentine gave an update on the 9/30/22 flu and COVID vaccination clinic. Over 150 vaccinations were administered to students, families, and staff.</li> </ul>	<ul style="list-style-type: none"> <li>Meeting with UT Construction and UT EHS on 10/07/22 to discuss a plan of action.</li> <li>Associate Vice President will meet with Jimmy Johnson on 10/06/22 who oversees all of safety and environmental health to discuss issues with the UT Elementary facility.</li> <li>COVID-19 cases will continue to be monitored and reported throughout the schoolyear</li> </ul>



	<ul style="list-style-type: none"> <li>• There continues to be ample supplies of COVID rapid tests to last throughout the school year.</li> </ul>	
<p>Safety Audit Updates</p>	<ul style="list-style-type: none"> <li>• Dr. Leal provided an update on the exterior door walkthroughs at UT Elementary. UT Elementary’s advisory school board adopted a written policy to ensure all exterior instructional classroom doors remained locked and shut. A minimum of 1 door audit walkthrough is required per week in accordance with the Governor’s order. Dr. Leal provided 8 weeks of door audit data for the committee to review. On week #2 and week #4 there were increased door auto shut issues which appears to be correlated to humidity/rain. The school has observed increased problems with the door auto-closing mechanisms when it rains.</li> <li>• Dr. Leal reviewed the unannounced intruder audits which will be conducted by Region 13 in coordination with the Texas School Safety Center.</li> <li>• Dr. Leal also informed the committee about the 9/20/22 letter from TEA which indicated noncompliance for not conducting partial safety audits at the UT-UCS campuses. The Associate Director of the TSSC had previously notified the district that safety audits were not needed due to the fact that the district does not own, operate, or lease any facilities at UT-UCS.</li> <li>• The UT Elementary Charter District partial safety audit and door audits were completed in July 2022.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to monitor progress on weekly doors audits.</li> </ul>
<p>Action Items By Consent</p>	<ul style="list-style-type: none"> <li>• Michelle Murray made first motion and Kathleen Daniels seconded motion to accept committee meeting minutes from 6/27/22. This passed unanimously.</li> </ul>	
<p>Closed Session</p>	<ul style="list-style-type: none"> <li>• Committee went into closed executive session. Discussed partial safety audits for all UT-UCS campuses. All audits have been completed and will be submitted to TEA on 10/7/22. We will also submit a letter indicating the reason why the partial safety audits were not completed in Summer 2022 (due to the advisement that we were not subject to safety audits per the TxSSC).</li> <li>• The partial safety audit was completed for UTES in July 2022.</li> <li>• Reviewed door audit data for both districts.</li> <li>• Discussed emergency communications options. Live Safe is available for all UT employees, however we also need an app to immediately alert parents in the event of an emergency. Jonathan Robb indicated that there may be an option to utilize Everbridge to have users (parents) self-register and then they can receive emergency alerts. Everbridge is being used at UT and so it is already approved for university usage.</li> <li>• Discussed progress on the front gate/camera system. There is a supply chain issue and so this project has an anticipated 4 month delay. We hope it will be complete by December.</li> </ul>	<ul style="list-style-type: none"> <li>• Jonathan Robb will send contact info for Eventbridge; school will determine if this app can be used with parent users.</li> </ul>



<p>Questions/Comments</p>	<ul style="list-style-type: none"><li>• Meeting was Adjourn by Dr. Kallison at 10:55am</li></ul>	
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