

**Notice of a
Regular Meeting of the
University of Texas Elementary School
Management Board**

Notice is hereby given that on the 28th day of April 2026, the Management Board of University of Texas Elementary School (UTES) will hold a regular board meeting online and at the University of Texas Charter School System's Administration Office, 2200 E. 6th St., Austin, Texas 78702. The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Please note that the sequence of items given in the posting is only approximate and that the order of individual items may be adjusted as necessary.

- I. Call to Order and Establish Quorum
- II. Welcome and Recognition of Special Guests
- III. Parent and Citizen Comments
- IV. Action Items for Consideration by Consent
 - a. Consider approval of the Board Minutes for the Meeting held on March 24, 2026
 - b. Consider approval of board policy PG-1.601 Integrated Pest Management
 - c. Consider approval of board policy PG-3.306 Administration of Medication
 - d. Consider approval of board policy PG-3.102 Prohibited Discrimination, Harassment, and Retaliation
- V. Action Items
 - a. Consider the nomination of Xiaofen Hamilton for recommendation to the Management Board for a three-year term dated July 1, 2026 – June 30, 2029
 - b. Consider the nomination of Melissa Wetzel for recommendation to the Management Board for a three-year term dated July 1, 2026 – June 30, 2029
 - c. Consider the nomination of Morgan Krause for recommendation to the Management Board for a two-year term dated July 1, 2026 – June 30, 2028
 - d. Consider the nomination of Mark Williams for recommendation to the Management Board for an additional three-year term dated July 1, 2026 – June 30, 2029
 - e. Consider the nomination of Alexandra Eusebi for recommendation to the Management Board for an additional three-year term dated July 1, 2026 – June 30, 2029
 - f. Consider the nomination of Laura Estep to serve as board chair effective July 1, 2026
 - g. Consider approval of the 2026-2027 budget
 - h. Consider Approval of the Research Study "Learning to Innovate: Development and Diversity"
- VI. Reports/Discussion Items
 - a. Chair's report – Dr. Bill Lasher
 - b. Executive Director's report – Dr. Melissa Chavez
 - c. Superintendent's report – Dr. Nicole Whetstone
 - d. Health & Safety/Facilities report – Dr. Katie Tackett
 - e. Strategic Planning Committee report – Mrs. Kathy Armenta

- f. Finance Committee report – Dr. Kal Kallison
- g. Education and Research Committee report – Dr. Sarah Woulfin
- h. Nominating Committee report – Dr. Alexandra Eusebi

VII. Adjournment

Parent and Public Comments (At each regular meeting, the Board will set aside no less than 5 minutes and no more than 20 minutes to afford the general public an opportunity to speak to the Board on any matter concerning the education of students and the business of the Board. Also, the board will be provided with any parent comments from the district parent portal. If there are no public communications or parent comments, the board will proceed to other business. Please be advised that Board Meetings are meetings open to the public, not public meetings. The presiding officer reserves the right to set a time limit for public comments and other reasonable restrictions in accordance with applicable law.)

**Those wishing to address the Management Board during Citizen Comments shall register via email to j.montoya@austin.utexas.edu no later than the Call to Order.*



Nicole Whetstone, Ph.D., Superintendent

**Those wishing to address the Management Board Those during Citizen Comments shall register prior to 8:00 AM via j.montoya@austin.utexas.edu or in person at UT Elementary, 2200 E. 6th St., Austin, Texas 78702*

**University of Texas Elementary School
Management Board Resolution**

**Resolution to recommend the appointment of Dr. Xiaofen Hamilton to the
Management Board of The University of Texas Elementary School**

**A Regular Meeting Held on April 28, 2026, in Accordance with the Texas
Open Meetings Act**

Whereas, The University of Texas Elementary School bylaws state that a University of Texas faculty representative to the board will serve a maximum three-year term;

Whereas, current board member and faculty representative Dr. Katie Tackett’s term will expire effective June 30, 2026;

Now, therefore, be it resolved that the Management Board of the University of Texas Elementary School recommends the nomination of Dr. Xiaofen Hamilton to serve as a faculty representative on the Management Board for a three-year term, July 1, 2026 – June 30, 2029.

Management Board Members [Signature denotes approval of the above-stated resolution.]

Bill Lasher, Chair _____
Date

Kathy Armenta, Vice Chair _____
Date

Starla Simmons _____
Date

Mark Williams _____
Date

Eddie Lopez _____
Date

Laura Torres _____
Date

Katie Tackett _____
Date

Jolie Kinyamahanga

Date

James Kallison

Date

Jennifer Smith

Date

Yulanda McCarty-Harris

Date

Alexandra Eusebi

Date

J.E. Johnson

Date

Laura Estep

Date

Sarah Woulfin

Date

**University of Texas Elementary School
Management Board Resolution**

**Resolution to recommend the appointment of Dr. Melissa Wetzel to the
Management Board of The University of Texas Elementary School**

**A Regular Meeting Held on April 28, 2026, in Accordance with the Texas
Open Meetings Act**

Whereas, The University of Texas Elementary School bylaws state that a University of Texas faculty representative to the board will serve a maximum three-year term;

Whereas, current board member and faculty representative Dr. Sarah Woulfin’s term will expire effective June 30, 2026;

Now, therefore, be it resolved that the Management Board of the University of Texas Elementary School recommends the nomination of Dr. Melissa Wetzel to serve as a faculty representative on the Management Board for a three-year term, July 1, 2026 – June 30, 2029.

Management Board Members [Signature denotes approval of the above-stated resolution.]

Bill Lasher, Chair _____
Date

Kathy Armenta, Vice Chair _____
Date

Starla Simmons _____
Date

Mark Williams _____
Date

Eddie Lopez _____
Date

Laura Torres _____
Date

Katie Tackett _____
Date

Jolie Kinyamahanga

Date

James Kallison

Date

Jennifer Smith

Date

Yulanda McCarty-Harris

Date

Alexandra Eusebi

Date

J.E. Johnson

Date

Laura Estep

Date

Sarah Woulfin

Date

**University of Texas Elementary School
Management Board Resolution**

**Resolution to recommend the appointment of Morgan Kruse to the
Management Board of The University of Texas Elementary School**

**A Regular Meeting Held on April 28, 2026, in Accordance with the Texas
Open Meetings Act**

Whereas, The University of Texas Elementary School bylaws state that a parent representative to the board will serve a maximum two-year term;

Whereas, current board member and parent representative Jolie Kinyamahanga’s term will expire effective June 30, 2026;

Now, therefore, be it resolved that the Management Board of the University of Texas Elementary School recommends the nomination of Morgan Kruse to serve as a parent representative on the Management Board for a three-year term, July 1, 2026 – June 30, 2028.

Management Board Members [Signature denotes approval of the above-stated resolution.]

Bill Lasher, Chair _____
Date

Kathy Armenta, Vice Chair _____
Date

Starla Simmons _____
Date

Mark Williams _____
Date

Eddie Lopez _____
Date

Laura Torres _____
Date

Katie Tackett _____
Date

Jolie Kinyamahanga

Date

James Kallison

Date

Jennifer Smith

Date

Yulanda McCarty-Harris

Date

Alexandra Eusebi

Date

J.E. Johnson

Date

Laura Estep

Date

Sarah Woulfin

Date

**University of Texas Elementary School
Management Board Resolution**

**Endorsing the approval of a recommendation to extend the appointment of
Dr. Alexandra Eusebi to the Management Board of the University of Texas
Elementary School**

**A Regular Meeting Held on April 28, 2026, in Accordance with the Texas
Open Meetings Act**

Whereas, The University of Texas Elementary School bylaws state that a University of Texas faculty representative to the board will serve a maximum three-year term;

Whereas, current board member and faculty representative Dr. Alexandra Eusebi’s term will expire effective June 30, 2026;

Now, therefore, be it resolved that the Management Board of the University of Texas Elementary School recommends an additional three-year term for Dr. Alexandra Eusebi to serve as a faculty representative on the Management Board for the period July 1, 2026 – June 30, 2029.

Management Board Members [Signature denotes approval of the above-stated resolution.]

Bill Lasher, Chair

Date

Kathy Armenta, Vice Chair

Date

Starla Simmons

Date

Mark Williams

Date

Eddie Lopez

Date

Laura Torres

Date

Katie Tackett

Date

Jolie Kinyamahanga

Date

James Kallison

Date

Jennifer Smith

Date

Yulanda McCarty-Harris

Date

Alexandra Eusebi

Date

J.E. Johnson

Date

Laura Estep

Date

Sarah Woulfin

Date

**University of Texas Elementary School
Management Board Resolution**

**Endorsing the approval of a recommendation to extend the appointment of
Mark Williams to the Management Board of the University of Texas
Elementary School**

**A Regular Meeting Held on April 28, 2026, in Accordance with the Texas
Open Meetings Act**

Whereas, The University of Texas Elementary School bylaws state that a community representative to the board will serve a maximum three-year term;

Whereas, current board member and community representative Mark Williams’s term will expire effective June 30, 2026;

Now, therefore, be it resolved that the Management Board of the University of Texas Elementary School recommends an additional three-year term for Mark Williams to serve as a community representative on the Management Board for the period July 1, 2026 – June 30, 2029.

Management Board Members [Signature denotes approval of the above-stated resolution.]

Bill Lasher, Chair

Date

Kathy Armenta, Vice Chair

Date

Starla Simmons

Date

Mark Williams

Date

Eddie Lopez

Date

Laura Torres

Date

Katie Tackett

Date

Jolie Kinyamahanga

Date

James Kallison

Date

Jennifer Smith

Date

Yulanda McCarty-Harris

Date

Alexandra Eusebi

Date

J.E. Johnson

Date

Laura Estep

Date

Sarah Woulfin

Date

**University of Texas Elementary School
Management Board Resolution**

**Resolution to recommend Dr. Laura Estep for the office of Chairperson of the
Management Board of The University of Texas Elementary School**

**A Regular Meeting Held on April 28, 2026, in Accordance with the Texas
Open Meetings Act**

Whereas, The University of Texas Elementary School bylaws state that the full Management Board shall vote to recommend a Chairperson of the Board for the President’s consideration;

Whereas, the office of Chairperson will become vacant on July 1, 2026 due to the resignation from the office of Chairperson by Dr. Bill Lasher;

Now, therefore, be it resolved that the Management Board of the University of Texas Elementary School recommends Dr. Laura Estep to serve as Chairperson of the Management Board of The University of Texas Elementary School for a two-year term July 1, 2026 – June 30, 2028.

Management Board Members [Signature denotes approval of the above-stated resolution.]

Bill Lasher, Chair _____
Date

Kathy Armenta, Vice Chair _____
Date

Starla Simmons _____
Date

Mark Williams _____
Date

Eddie Lopez _____
Date

Laura Torres _____
Date

Katie Tackett _____
Date

Jolie Kinyamahanga

Date

James Kallison

Date

Jennifer Smith

Date

Yulanda McCarty-Harris

Date

Alexandra Eusebi

Date

J.E. Johnson

Date

Laura Estep

Date

Sarah Woulfin

Date

College of Education
University of Texas Elementary School
FY 26-27
Proposed Budget
Food Service and General Funds (240/420/499)

	2025-2026 Budget	Proposed 2026-2027 Budget	Variance to Previous Budget	District %	State %	Notes
5700 Local and intermediate sources	500,545	558,206	57,661	13%	49%	
5800 State program revenues	3,499,558	3,497,590	(1,968)	83%	50%	WADA 427.508; Sped FTE 17.2
5900 Federal	151,000	151,000	-	4%	2%	
Total Revenues	\$ 4,151,103	\$ 4,206,796	\$ 55,693	100%	100%	
11 Instruction	2,701,613	2,814,120	112,507	65%	57%	Substitute, Teacher in Residency
12 Instructional resources & media services	4,300	4,300	-	0%	1%	
13 Curriculum/instructional staff development	12,500	22,500	10,000	1%	2%	Additional Teacher PD
23 School leadership	255,162	281,154	25,992	7%	7%	Increase for salary and fringes
31 Guidance, counseling, evaluation services	1,000	1,000	-	0%	4%	
32 Social Work Services	1,000	1,500	500	0%	0%	Intern fringe increase
33 Health services	3,000	2,150	(850)	0%	1%	Reduce supply budget
34 Student transportation	10,000	10,000	-	0%	3%	
35 Food services	265,126	305,479	40,353	7%	1%	Increase food and supply cost
41 General administration	231,142	283,956	52,814	7%	4%	UT Admin Fee and .25 Superintendent
51 Plant maintenance and operations	459,475	524,526	65,051	12%	12%	Facility Maintenance Projected Increase
52 Security and Monitoring Services	24,883	29,883	5,000	1%	2%	Added on security camera
53 Data Processing Services	26,000	30,998	4,998	1%	2%	New cost of student information system
61 Community Services	195,725	5,000	(190,725)	0%	0%	UTHS will fund the COE Admin Fee
Total Expenditures	\$ 4,190,926	\$ 4,316,566	125,640	100%		
Net Budget Surplus (Deficit)	(39,823)	(109,770)				
Beginning Fund Balance	2,542,013	2,503,403				
Ending Fund Balance	\$ 2,502,190	\$ 2,393,633				

Revenue

5700 - Added Funding from McMillan's for Teacher in Residency Program \$60K; Slightly reduced VGS pledge payments

5800 - State revenue projections are based on SY 2026 second semester averages. 255 ADA (-5 from prior year) and 17.2 special education full time equivalents. (-5 from prior year)

Expenses

The University increased the fringe rate from 30.5% of salaries to 32% (\$30,000 increase)

A 2% merit increase is budgeted for staff other than teachers

Function 11: Increased substitute budget, added Teacher in Residency Program, moved .75 math interventionist to UTES budget, reduce 1 teacher position and part time accordion program

Function 13: Increased teacher professional development

Function 23: Increase for fringes and merit/salary increase

Function 31: Services in this function will be supported by UT Charter School

Function 32: Social Worker intern fringe increase

Function 33: Nurse position will be supported by UT Charter School. Slightly reduce supply budget

Function 34: \$10,000 available to cover a student requiring transportation per Individualized Educational Plan.

Function 35: Increased cost of food and supplies based on market prices. Increased fringes and merit/salary increases

Function 41: 5% UT Administration Fee based on expenditures. Added .25 of Superintendent to UTES budget.

Function 51: Facility maintenance cost increase

Function 52: Added 1 security camera

Function 53: Software price increase for student information system

Function 61: COE Administrative Fee will be covered by UT High School